

**City of Marshfield
Fee Schedule Adopted January 1, 2019**

The permit/review fees listed below cover the following Chapters of the Municipal Code: Chapter 6 – Fire Protection, Chapter 9 – Licenses and Permits, Chapter 13 – Public Works, Chapter 14 – Municipal Utilities, Chapter 15 – Building Code, Chapter 16 – Plumbing Code, Chapter 17 – Electrical Code, Chapter 18 – Zoning Code, Chapter 19 – Subdivision and Platting Code, and Chapter 24 – Sign Code. Please note that that this list is not an all-inclusive list for the entire City of Marshfield and that other fees may be implemented by other departments or enforced through other Chapters.

Fees for permits shall be paid to the City of Marshfield prior to the issuance of any permit.

1. Building Permits: Residential (1-2 Family)

- A. Minimum..... \$40.00 unless otherwise stated
- B. New 1-2 Family Home..... \$0.30 per square foot plus Wastewater Fee. (this fee includes building plumbing, HVAC and electric.)
- C. Additions\$0.16 per square foot, minimum of \$40.00
- D. Manufactured Home Installation..... \$100.00
- E. Permission to Start (Foundation)..... \$40.00 (requires zoning review)
- F. Exterior Envelope (Siding, Windows, Doors, Decks)..... \$40.00 (new and replacement). No permit if repairing/replacing less than 50% of features of the exterior envelope.
- G. Interior Remodel or Alteration of \$1,000 or more \$40.00 plus any necessary plumbing, electrical, or HVAC permits
- H. Fence Permit \$30.00
- I. Accessory Building (200 square feet or less) \$30.00
- J. Accessory Building (over 200 square feet) \$0.15 per square foot, minimum \$40.00
- K. HVAC Replace..... \$40.00 (for both A/C and/or Furnace)
- L. Demolition - Accessory Building \$40.00 if not replacing
- M. Demolition (1-2 Family) \$100.00 if not replacing
- N. Shingles (only if tearing off sheeting) \$40.00
- O. Driveway (widening/extending)..... \$20.00 (no fee if Drive Access Permit or Drive Grade is needed. See Public Works fees.)
- P. Moving Accessory Structures over 12' wide..... \$40.00 per building (see Section 15-05-09)
- Q. Moving \$200.00 per building (see Section 15-05-09)

Building permits: Non-Residential & Multi-Family

- R. Minimum..... \$50.00 unless otherwise stated
- S. New & Addition (includes garage) \$0.18 per square foot up to 10,000 square feet plus \$0.08 per square foot over 10,000 square feet
- T. All alterations of \$1,000 or more..... \$5.00 per \$1,000 up to \$100,000 plus \$1.50 per \$1,000 over \$100,000, where square footage cannot be calculated or \$0.18 per square foot, whichever is less
- U. Fence..... \$30.00
- V. Foundation..... \$150.00

Exhibit A

- W. HVAC \$5.00 per \$1,000 where square footage cannot be calculated or \$0.06 per square foot, whichever is less, min. \$70.00, max. \$5,000.00. Heating Unit Replacement (unit-for-unit) \$70.00 each unit.
- X. Demolition \$100.00 if not replacing
- Y. Roof Replacement..... \$50.00
- Z. Accessory Building \$0.18 per square foot, minimum of \$50.00 (Accessory Building = Any structure utilized solely for maintenance of that property by the owner. Such buildings are not under the Scope of SPS 361.02(1))
- AA. New Communication Towers or Substantial Modifications for Mobile Service Facilities.....\$3,000.00
- BB. Other Mobile Service Facilities or Minor Modifications not listed above\$50.00 plus any required electrical or building permits
- CC. Driveway (widening/extending)..... \$20.00 (no fee if Drive Access Permit or Drive Grade is needed. See Public Works fees.)
- DD. Moving Accessory Structures over 12' wide..... \$40.00 per building (see Section 15-05-09)
- EE. Moving \$200.00 per building (see Section 15-05-09)

Permits not required for the following: Flooring, Painting, and Wallpaper

2. Electrical Permit

- A. Residential including Multi-Family
 - i. Minimum electrical permit fee..... \$40.00
 - ii. New Constructions and Additions..... \$0.05 per square foot of building Construction
 - iii. Remodeling, alteration..... 2.5% of electrical construction cost
 - iv. Service change, repair or temporary..... \$45.00
- B. New Commercial & Industrial (based on developed square footage of new building, addition, or a level 2 or 3 alteration)
 - i. Minimum electrical permit fee..... \$70.00
 - ii. Square footage for Group S and U \$0.04 per square foot
 - iii. Square footage for Groups A, B, E, F, M, R, and I..... \$0.07 per square foot
Group Descriptions: Groups A (Assembly), Group B (Business), Group E (Educational), Group F (Factory & Industrial), Group I (Institutional), Group M (Mercantile), Group R (Residential), Group S (Storage), and Group U (Utility and Miscellaneous)
 - iv. Level 2 or 3 Alteration \$0.06 per square foot
- C. Miscellaneous Commercial, Industrial, Institutional, and Low Voltage Work excluding the cost of racking & equipment(based on value of job)
 - i. Minimum electrical permit fee..... \$40.00
 - ii. \$500.01 to \$2,500.00 \$40.00 plus 1.25% over \$500
 - iii. \$2,500.01 to \$25,000.00 \$65.00 plus 0.75% over \$2,500
 - iv. \$25,000.01 to \$250,000.00 \$233.75 plus 0.05% over \$25,000
 - v. Over \$250,000.00 \$346.25 plus 0.03% over \$250,000
- D. Mobile Home Connection \$40.00
- E. All Carnival or Circus Operations \$125.00 per event for the duration of

Exhibit A

the event as stated on the approved permit.

F. Swimming Pools\$40.00

3. Plumbing Permits

A. Minimum plumbing permit fee..... \$40.00

B. Backflow preventer..... \$15.00

C. Grease Interceptor..... \$15.00

D. Mobile Home Connector..... \$20.00

E. Modify water distribution system \$30.00

F. Modify waste drain and venting system..... \$30.00

G. Plumbing fixtures \$10.00 each

H. Private interceptor main sewers..... \$10.00 per 100 feet

I. Private water main..... \$10.00 per 100 feet

J. Sanitary new/repair/reconstruction/replacement..... \$30.00

K. Sprinkler meter \$15.00

L. Storm sewer new/repair/reconstruction/replacement ... \$30.00

M. Water service new/repair/reconstruction/replacement.. \$30.00 up to 2 inch service pipe, plus \$2.00 for each additional inch over 2 inches (each service)

N. Water softener..... \$15.00

O. Water heater – change in energy use..... \$15.00

4. Sign Permits

A. Temporary Sign \$10.00

B. Standard Face Change \$25.00

C. Standard Sign \$50.00

D. Master Sign Permit w/ Exceptions..... \$250.00 plus \$50.00 per sign

E. Master Sign Permit w/o Exceptions..... \$150.00 plus \$50.00 per sign

F. Alternative Sign..... \$250.00

5. Plan Commission Review

A. Conditional Use Permit \$250.00

B. Code Amendment..... \$250.00

C. Rezoning/Map Amendment \$250.00

D. Campus Master Plan Review \$250.00. (Update or Amendment to Existing Plan \$150.00)

E. Annexation..... per Policy (5 times existing tax, maximum of \$800.00 for vacant land)

F. Planned Unit Development – GIP \$300.00

G. Planned Unit Development – SIP \$150.00

6. Board of Appeals

A. Variance \$250.00

B. Appeal \$250.00

7. Subdivision Review

Exhibit A

- A. Preliminary Plat Review \$300.00
- B. Final Plat Review \$150.00
- C. CSM Review \$80.00
- D. Parkland Dedication Fee – Single & Two Family \$200.00/Dwelling Unit
- E. Parkland Dedication Fee – Multifamily \$150.00/Dwelling Unit

8. General Review

- A. Zoning/Building Verification Letter(s)..... \$25.00

Failure to obtain a permit prior to commencing work will result in an additional \$100.00 fee or double the permit fee, whichever is more, except for emergency work (permits for the emergency work need to be taken out within 48 hours after the work was performed).

9. ENGINEERING/GIS/PUBLIC WORKS

A. New Drive Access Permits

- Curb and Gutter – Street Access..... \$20.00
- Ditched Street – Street Access..... \$20.00

B. Right of way locate and Sidewalk Grade

- Right of Way Locate \$10.00
- Driveway Grade \$20.00

C. STORMWATER PERMITS

- Less than 1 acre (per site) – Erosion Control \$20.00
- Greater than 1 acre (per site) – Erosion Control Only \$30.00 + \$20.00/each acre > 1 acre
- Permit applications with a post-construction stormwater management plan***
- Residential Subdivision Plats (per lot) \$25.00
- All other sites \$150.00/site + \$25.00/acre > 1 acre
- NOTE: (Stormwater Only) no fees shall exceed \$500.00...*

D. OVERWEIGHT - OVERSIZED LOAD

- One Day..... \$20.00
- Per Week..... \$40.00
- Per Month \$80.00
- (Permits requested < 3-business days – double permit fee)

E. UTILITY CONSTRUCTION/EXCAVATION IN PUBLIC RIGHT-OF-WAY

- Single Location \$35.00 + Actual Costs
- All others - \$70.00 + Actual Costs
- Traffic Control Review – Classified > Collector. \$20.00
- Inspection Services \$60.00 per hour
- Emergency / Late submission Fee + \$50.00
- (Actual Costs will include a 5% Administration Fee)

F. Monitoring Wells and/or Soil Borings in Public Right of Way or City Property.

- Monitoring Well / Soil Boring Permit..... \$100.00

Exhibit A

G. MISCELLANEOUS FEES & PERMITS

Neighborhood Street Closure \$20.00

H. GIS MAP FEES

Laser -Printing/Copies

Letter – B&W \$0.25 / Sheet

Letter – Color \$0.50 / Sheet

Legal/Tabloid – B&W \$0.50 / Sheet

Legal/Tabloid – Color \$1.00 / Sheet

Inkjet Plotting

Arch C (18"x24") \$3.00

Arch D (24"x36") \$6.00

Arch E (36"x48X")..... \$12.00

Custom Size..... \$1.25/sq ft

Large Format Plat/Subdivision Copies

24"x36" \$2.00

Additional Length (@36" Width) \$1.00 / lineal foot

Digital Data

Publicly Available Data * Free

Aerial Photo \$500.00

Planimetrics/Topo:

Layer..... \$20.00

All \$500.00

Custom Datasets \$60.00/hour

Custom Mapping ** \$60.00/hour

Large Format Copies/Scans

Copies (36" Max. Width) plus Custom Size Inkjet Plotting

(see Inkjet Plotting for pricing) \$60.00/hour

Scans (36" Max. Width) \$60.00/hour

Other Project Specific Items: \$60.00/hour

10. Wastewater Fees

A. Sanitary Sewer Connection Fee..... \$100 all property types

B. Fixed Monthly Charge \$18.90

C. Volume charge

Per 100 cu ft..... \$4.26

Per 1,000 gallons..... \$5.70

D. Surcharges:

BOD greater than 200/mg/l..... \$0.66 per pound

TSS (over 250 Mg/L) \$0.54 per pound

TKN (over 40 mg/L) \$0.87 per pound

TP(over 7 mg/L)..... \$7.93 per pound

E. Special Wastes

Holding Tank Waste \$17.45 per 1,000 gallons

Septage..... \$74.30 per 1,000 gallons

Portable Toilets \$53.30 per 1,000 gallons

Exhibit A

11. Fire Department Permits

- A. Sprinkler Permits \$125.00
- Resubmittal \$125.00
- B. Tent Permits
- In excess of 1,500 square feet \$25.00

12. Alcohol Licenses

- A. Fermented Malt Beverage \$100.00*
- A. Intoxicating Liquor \$500.00*
- B. Temporary Beer/Wine (Picnic) \$10.00
- C. Reserve Intoxicating Liquor \$10,000 (one-time fee)
- D. Wine (Class C) \$100.00*
- E. Investigation Fee \$15.00
- F. Publication Fee (Original) \$39.25
- G. Late Fee \$25.00
- H. Transfer Fee \$10.00
- I. Amendment Fee \$10.00

**The fee for any license for less than 12 months shall be prorated according to the number of months including any fractional month for which such license is issued.*

13. Operator's Licenses

- A. Full (2-year) \$20.00*
- B. Partial (1-year) \$15.00*
- C. Provisional \$15.00
- D. Temporary (per event) \$2.00

**Plus a nonrefundable investigation fee*

14. Transient Merchant

- A. 2-Day \$50.00*
- B. 4-Day \$100.00*
- C. 6-Month \$250.00*
- D. Annual \$500.00*
- E. Investigation Fee per employee \$10.00

**\$2,000 Surety Bond or \$500 Cash Bond is Required.*

15. Circuses and Amusement

- A. Daily License \$2.00
- B. Annual \$15.00

16. Perishable Foods

Exhibit A

- A. Food License \$25.00/year
- B. Food Stands/Lunch Wagons (Temporary) \$2.00/day or \$15.00/year

17. Other Licenses

- A. Taxicabs..... \$25.00/year
- B. Taxicab Driver's Permit \$15.00*
- C. Commercial Haulers..... \$50.00/per vehicle & \$200 Bond
- D. Pawnbroker..... \$210.00
- E. Secondhand Jewelry Dealer..... \$30.00 plus \$200 Surety Bond
- F. Secondhand Article Dealer \$27.50 plus \$200 Surety Bond
- G. Tobacco License \$100.00
- H. Payday Lenders \$50.00
- I. Junkyards \$50.00*
- J. Mobile Home Parks..... \$25.00 per year for each 50 spaces
- K. Mobile Home Park Transfer Fee \$10.00

**Plus a nonrefundable investigation fee*