



CITY OF MARSHFIELD
CONDITIONAL USE APPLICATION
 207 W. 6TH ST, MARSHFIELD, WI 54449
 p: (715) 486-2016 | planning@ci.marshfield.wi.us

Conditional Use Permit Application

Office Use Only		
Date Received:	Fee Receipt #:	Parcel #:

Applicant Information		
Name:	Phone:	Email:
Address, City, State, Zip :		
Applicant is	Owner	Authorized Representative/Other (Describe):
Owner Information (If different from Applicant)		
Name:	Phone:	Email:
Address, City, State, Zip:		

Site Information	
Street Address (if no address, describe location):	
Present Use:	Proposed Use:
Size (sq ft or acres):	

Details of Request (attach additional pages, if needed)		
Type of Conditional Use Request (check all that apply)		
<input type="checkbox"/> Conditional Home Occupation	<input type="checkbox"/> Group or Large Development	<input type="checkbox"/> Exception(s) to be issued by Plan Commission
<input type="checkbox"/> Amending a previous CUP	<input type="checkbox"/> Land Use(s) allowed as Conditional Use	<input type="checkbox"/> Other (Limited, non-conformity, etc.)
Narrative of proposed Conditional Use: _____		

Fees	
Fee is non-refundable and will not be refunded if the request is denied by the Plan Commission or Common Council.	\$250.00

Submission of Materials: Required & requested documentation must be submitted to the Development Services Department by the submission deadline in order for the application to be placed on the agenda for review by the Plan Commission.

Attendance: Attendance at Plan Commission and Common Council meetings is not required, but it is strongly advised that applicants or their representatives attend. Failure to attend can result in the denial or delay of review due to lack of information.

Indemnification: By submitting the materials applicant is representing that he or she is authorized to use any materials submitted and further that such records may be copied and disseminated by the City regardless of any specific provisions contained within the documentation, including restrictions on reproduction and dissemination of the documents. The applicant further acknowledges that the City may be required to release the materials submitted under applicable public records law and that the City relies on the submission of materials by the applicant as a representation that applicant has the authority to use and exchange such records and that they may be reproduced and released by the City as public records regardless of any restrictions contained in the documents. Applicant hereby indemnifies and holds the City harmless from any liabilities, losses, costs and expenses, including reasonable attorney fees, arising out of or resulting from claims that the applicant did not have the authority to possess or transmit such materials including claims alleging infringement of copyright and any claims related to the copying or release of such materials. The undersigned acknowledges future work will be in conformance with ordinances & codes of the City of Marshfield and Wisconsin Statutes and Building Codes; that this form is not a permit but only an application for a Conditional Use permit, and that any work is not to start without the proper permit(s) and approval(s); and that any work will be in accordance with the materials reviewed with this application and applicable permit application(s). The final review of the request is by the Common Council. The undersigned authorizes City Staff, representatives of the City, Plan Commission members, and Common Council members to visit and inspect the site location listed on this application.

Applicant Signature: _____ Date: _____